



**Date 1 February 2010**

## **City Council Committee Report**

**To: Mayor Compton & Members of Council**

**Fr: Karen Brown**

**Re: Budget Amendments Approved by Manager**

### **Recommendation:**

**That** Council hereby approves amending its 2009 capital budget to transfer \$11,431 from the Fencing for the Public Works Yard project to the Outdoor Storage Building project, both projects belonging within the Operations Facility department; and

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Municipal Operating and Municipal Five Year Capital Plan by by-law at its February 16<sup>th</sup> meeting; and further

**That** Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

### **Background:**

In 2009, Council approved an amendment to the Purchasing By-law that authorized the Manager of Finance & Administration to reallocate funds from "within the same department or function that has either been completed under budget or has been deemed of a lesser priority by that (being the requesting) Manager". As part of this authority, the "Manager of Finance & Administration shall be required to report any such transfers to Council on an annual basis for the purpose of passing a budget amendment By-law to formally amend the budget to reflect the reallocation of funds".

In 2009, one such reallocation was approved as follows:

- The project related to the construction of a storage building in the rear of the operations yard for materials outdoor storage was originally budgeted for \$80,000. When the tenders were received, the low bid was LMD Contracting at \$91,431. At the time, the Operations Manager determined that the project related to fencing for the public works yard in the amount of \$30,000 was a lower priority and requested that sufficient funds be transferred from this project to cover the shortfall of \$11,431 on the

storage building project. This was approved by the Manager of Finance & Administration.

**Budget:**

This is a reallocation of funds from one capital project to another, both under the Operations Facility department. As a result, there is no requirement for an additional allocation of funds.

**Communication Plan/Notice By-law Requirements:**

The City needs to provide notice in accordance with Notice By-law Number 144-2007 that it intends to amend its 2009 capital budget at its February 16<sup>th</sup> meeting.

Cc: Bill Preisentanz